

**OA Middle Tennessee Intergroup
Business Meeting Minutes
June 15, 2009**

1. Barbara B., Vice Chairman, welcomed everyone and called the meeting to order.
2. She led us in the Serenity Prayer.
3. Introductions were made: Barbara B., Vice Chair; Sarah G., Treasurer; Bonnie R., Linda B., Linda W., Carol B., Peggy N.; Stephanie W.; Bob B, Carol W, Barbara Z
4. Barbara read the Preamble to the Bylaws.
5. Bonnie R. read the 6th Tradition.
6. Sarah G. read the 6th Concept.
7. The minutes from April and May were accepted as distributed.
8. Sarah gave the treasurer's report. Available funds were \$958.76 with \$6,000 in our prudent reserve and \$150 prudent rent reserve. Rent is paid through June 30, 2009.
9. OLD BUSINESS
 - Regarding Region 8 Assembly Site Selection
 - Sarah visited a few hotels near the airport to assess their suitability of being the host property. Requirements previously defined include a free airport shuttle, meeting space, and room refrigerators
 - Discussion occurred about the area, and it was suggested that the property in Brentwood used in the 2006 MTI-hosted Assembly be included in the assessment.
 - Because the proposal to host the Assembly occurs before the next MTI meeting, Peggy moved that Sarah and Angie be delegated the authority to review and select a hotel for the Assembly, seconded by Barbara Z. The motion carried.
10. NEW BUSINESS
 - a. Board position of secretary – Bonnie R. volunteered to serve for the year. Linda B. moved that she be elected; Sarah G. seconded, and the motion carried.
 - b. Better job descriptions of IG service positions – discussion tabled pending progress with the By Laws Committee
 - c. Region 8 Assembly Host Committee
 - 1) Need Committees & Committee Chairmen formed in the next few weeks. Bid will be submitted July 17 – 19 at the Atlanta Assembly. Three or four areas plan to bid for this convention. If interested in participating on the committee, contact Angie B.
 - 2) Feedback from Peggy about her experience in co-chairing for the last Assembly MTI hosted was that it was a wonderful experience.
 - 3) FYI, there is a manual for hosting the Assembly on the OA Region 8 website (www.oaregion8.org).
 - 4) Meeting representatives agreed to announce and encourage in meetings.
 - d. MTI very much needs someone with tax / accounting experience to research issues about our tax free status, tax filings, federal ID number – all generally IRS-related issues. Anyone with possible resources with these skills can contact Angie.
11. COMMITTEE REPORTS
 - a. Meeting List - Brian G.
 - 1) I have ordered 10 new "We Care List" pads (@50 pages).
 - 2) Reported: Saturday 5:00 at Triune Methodist has been cancelled.

- b. Communication - Alicia
 - o No report filed.
- c. Media Library - Open Position
 - o Anyone with the ability to download various OA related talks, podcasts, from the OA websites who can volunteer a few hours a month at their convenience would be appreciated!
- d. Region 8 / WSO delegate - Stephanie W.
 - o Covered in Old Business above
- e. Phone - Carol K.
 - o Cell phone has been acquired for the MTI office, and Carol is taking outreach calls.
 - o There is some confusion about automatic billing with Cricket, and she and Sarah will meet to work this out.
- f. Lifeline - Barbara Z.
 - o Lifeline subscriptions are going well; 20 new subscriptions have been submitted as a direct result of these efforts, not counting those who've signed up through the newcomer packet.
 - o All – Please announce Lifeline subscriptions at meetings; forms and samples are in the literature section of the meeting room
- g. Group Outreach - Nancy C.
 - o Interest has been expressed in a meeting in Clarksville; newcomer and new meeting literature sent. Anyone who knows others in that area looking for a meeting, please contact Peggy N.
- h. Twelve Step Within – Open Chair
 - o Entails reaching within the membership – encouraging, making calls, raising consciousness about carrying the message within the meetings.
 - o Looking for people who are not at the meetings, reaching out, take a risk, make a call
 - o This behavior is all our responsibilities – and it's a practice that strong Intergroups follow.
- i. Public Information – Doug
 - o No report filed
- j. OA Literature - Linda B
Will be placing an order this month for a few missing items
- k. AA Literature - Holly M.
 - o Well stocked at this time.
- l. IG Office Manager Chair – Peggy N.
 - Building Manager is aware we are paid through June.
 - Neighbors have been asked to lower the thermostat on Friday evening so it will cool down faster on Saturday mornings for the 9:00.
 - The fridge is now stocked with water and diet cokes for \$1 each. Looking for diet Sprite. Bottles are recyclable.
 - Online and Telephone meetings are available. Check www.oa.org website for info

- Sign posted about "Who to call in case of office emergency"
 - Sign up for OA Google Group emails (w/ clipboard)
 - Sign posted requesting no open containers for beverages
 - A couple of other issues:
 - I'm still waiting on the office store to get a used storage cabinet. As soon as that comes in, I can get the small office organized.
 - Some people mentioned that there was no soap in the dispenser in the women's bathroom. I checked, and the soap is not in the wall dispenser but it is in a huge pump container on the counter (and is unmarked).
 - Suggestions/Comments made about the office from the fellowship are welcome!
 - Adding a suggestion box
 - The "Serenity" painting and "Gratitude" canvas will likely be hung later this month, along with some photographs.
- Q:** Linda W. asked whether the building is equipped with an AED – Automatic Defibrillator; if it is, having a sign indicating its location could be posted near the fire extinguisher. Peggy will check
- m. Notes of Hope –Nila B.
 - Published and is available in the Announcements binder in the literature area
- n. Workshops – Open Chair
 - need a chair for the 5th step workshop on June 27th
 - 4th step was well attended - 20 or so
- o. Professional Outreach - Edith C.
 - No Report Filed
- p. Designated Downloader Bonnie R. (New Chair needed)
 - All caught up with updates on bulletin boards and in the announcements binder
 - Anyone with Internet Access and a printer can do this monthly in a few minutes, downloading any announcements that we don't already have posted on the Bulletin Board or Announcements binder.
- q. Office Organizer – Position no longer exists with the establishing of Office Manager Chair
- r. Retreat Committee - Teresa T.-
 - Dubose on May 15-17, 2009
 - There will be a profit to disperse to MTI, just have to verify a few more figures before the amount is publicized.
- s. Webmaster – Tina R.
 - No report filed

*****Next meeting: Monday, July 20th at 6:30 PM*****

Respectfully submitted,
Bonnie R., Secretary
June 16, 2009